## MANDATE GOVERNING AREA JUDGE & SPEAKERS PANELS

#### **INTERPRETATION:**

The interpretation is that for the Constitution with the following additions.

#### THE JUDGES & STANDARDS COMMITTEE:

Means the Judges & Standards Committee of the Federation.

#### THE AREA JUGES & SPEAKERS PANEL:

Means an Area Judges & Speakers Panel set up by the Judges & Standards Committee, herein referred to as the Panel.

#### AN AREA GROUP:

Means an Area Group or Association in being, working within the framework of the Federation's Constitution, herein referred to as the Area Group.

- 1. The Judges & Standards Committee, may with the agreement of the Council set up in a given area an Area Judges & Speakers Panel. Such a Panel is not to be considered equal to or an extension of the Judges & Standards Committee. It is to be considered as a sub-committee of the J&S and is answerable to it, as a sub-Committee its powers are limited. The main purpose is of a Panel is to organise and operate an ongoing Judge Training Programme, encourage and help Affiliated Societies to find and recommend Judges and Speakers and promote the Federation in general and the Judging and Showing System in particular.
- 2. The Panel will consist of those Judges and Speakers within an area defined by the J&S. The Judges and Speakers that make up the Panel will be named by the J&S. Persons not named will not form part of the Panel. The Panel may as it wishes request the J&S to add or remove names from the Panel.
- 3. The Chairman of the Panel will initially be appointed by the J&S. The Chairman will then submit to the J&S the names of those Panel Members whom he has invited to form his Committee, one of whom he will nominate as the Panel Secretary. The Committee will not number less than four or more than six. In keeping with the terms of reference of the J&S, the Panel Committee will stand down at the end of each year. The Panel will at its last meeting of the year elect a Chairman, Secretary and such other Committee members as it thinks fit up to a maximum of six for the following year, all subject to the endorsement of the Judges & Standards Committee.

J&S 2019 7-1

- 4. All members of the Panel's Committee must be elected to undertake a set task for the Panel and are required to submit a written report to each Panel Meeting, these reports to be included in the Panel's Minutes.
- 5. The Panel will meet a minimum of four times in any one year. The Panel Committee will also meet a minimum of four times a year, the Panel Meeting will not be considered a Committee meeting.
- 6. The Panel Secretary will keep Minutes of all Committee and Panel meetings a copy of which will be forwarded to the Judges & Standards within 14 Days. Minutes are not to be considered letters of intent. Matters that the panel wish the Judges & Standards to consider will be the subject of normal correspondence.
- 7. The Panel will run ongoing training programmes for its Judges. These will take the form of basic training for 'B' and 'C' Class Judges together with refresher courses for the 'A' Class Judges. Seminars for all Judges to keep them up to date with current information. Invitations should be extended to Judges from other areas to address seminars to enable them to pass on their experience.
- 8. The Panel will promote the use by Societies of 'B' and 'C' Class Judges to judge their Table Shows to enable them to obtain the maximum experience.
- 9. The Panel will promote the use of Society members as speakers within its area and recommend such speakers as it considers appropriate to the Judges & Standards for recognition as official Federation Speakers.
- 10. The Panel with the agreement of the Judges & Standards will organise and run an official Judge Selection and Training Course. For such a course the Panel will invite suitable candidates from Affiliated Societies within its area, with preference to those aquarists of longstanding, with a view to those that complete and pass the course being recommended to the Judges & Standards for 'C' Class grading. All course test papers are to be submitted to the Judges & Standards at the end of the course. Neither the results of the tests or the recommendations of the Panel will be discussed with the candidates prior to a decision being made by the Judges & Standards.
- 11. The Panel is empowered to recommend to the Judges & Standards an aquarist of longstanding from an affiliated society in its area for 'C' Class grading irrespective if that person has undertaken a Judges Course.
- 12. The Panel is not empowered to appoint either Judges or Speakers, neither is it empowered to remove their names from the list. The Panel has the right to recommend to the Judges & Standards the removal of either a Judge or Speaker from the list.

7-2 J&S 2019

13. Should a Federation Area Group or Association be in being within or adjacent to the area covered by the Panel. The Panel will not become involved in the politics of the Area Group. It may offer help and/or advise only on matters directly concerned with Judges and/or Speakers. To enable a Panel to understand its relationship to an Area Group, Rule 16, of the Rules Governing Area Groups & Associations should be read and noted. In keeping with this policy both the Chairman and Secretary of the Panel will not be acceptable if they hold Committee positions within an Area Group.

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#### THE JUDGES & STANDARDS COMMITTEE DUTY TO AREA PANELS

- 1. The Judges & Standards will afford its aid to an Area Judges & Speakers Panel to enable the Panel to carry out its terms of reference.
- 2. The Judges & Standards will not appoint either a Judge or Speaker to the list in the locality of a Panel without first informing the Panel in writing allowing 14 days for the Panel to raise any objection. Unless it is the Panel that has recommended the applicant.
- 3. The Judges & Standards will not recommend to the Council the removal of either a Judge or Speaker in the Panel's Area without first informing the Panel in writing allowing 14 days for the Panel to raise any objection. Unless it is the Panel that has recommended the removal.
- 4. The Judges & Standards will reimburse the Secretary of the Panel his postal expenses on receipt of an account (telephone calls or facsimiles will not be reimbursed).

J&S 2019 7-3

#### **SECTION EIGHT**

#### **RULES GOVERNING THE AWARDING OF BROOCHES**

- 1. Only First Place Award Cards won at Open Shows run in accordance with Federation Show Rules will be taken into account in the awarding of Federation Lapel Brooches.
- 2. It is the responsibility of the Show Organisers to obtain, complete and return the Forms necessary to ensure that their Open Show fulfils the obligations of Federation support.
- 3. It is the responsibility of the Brooch Officer to ensure that an Open Show fulfils the obligations of Federation support.
- 4. The Show Manager will forward to the Brooch Officer a full list of all First Place winners at their Open Show on the Form provided together with a copy of the Show Schedule within 28 days of the Show taking place, to enable the Show to be accepted onto the Scheme.
- 5. A full list of Open Shows whose First Place Award Cards are acceptable to the Brooch Scheme will be published by the Brooch Officer at the end of each year and circulated within the AGM Minutes and also on the FBAS website. Interim lists will be announced at each General Assembly for publication in the Minutes.
- 6. No time limit will be set in which it takes an Exhibitor to win the required number of First Place Award Cards necessary to win a Federation Lapel Brooch.

  However ensure that the date of the Show is on the Award Card.
- 7. Furnished Aquaria and Aquascapes Award Cards will count as double value.

  The Council is empowered to increase or decrease the value of Cards or add Cards of other values to the Scheme. Such alterations can only be announced at an AGM, any alteration to the value of Cards will only apply to Cards awarded after the AGM and will not apply to Cards awarded before the AGM.
- 8. A Bronze Brooch will be awarded for twenty (20) First Place Award Cards won at Federation sponsored Open Shows; A Bronze Brooch is valued at twenty (20) First Place Award Cards.
- 9. A Silver Brooch will be awarded for twenty-five (25) First Place Award Cards won at Federation sponsored Open Shows plus one Bronze Brooch; a Silver Brooch is valued at forty-five (45) First Place Award Cards.
- 10. A Gold Brooch will be awarded for thirty (30) First Place Award Cards won at Federation sponsored Open Shows plus one Silver Brooch; a Gold Brooch is valued at seventy-five (75) First Place Award Cards.
- 11. Only one Bronze or Silver Brooch may be held at any one time. As many Gold Brooches as can be won may be held. Gold Brooches are the property of the winner.
- 12. Bronze and Silver Brooches remain the property of the Federation. The current holder may be required to return a Brooch should the Council so decide. In which case a Certificate will be issued stating the value of the Brooch and to whom issued. Such a Certificate will represent a Brooch and can be traded in at any time to claim a Brooch of a higher value.

8-1 2019

- 13. To claim a Brooch an Exhibitor will forward to the Federation Brooch Officer the required number of First Place Cards, and if other than a Bronze Brooch is being claimed the necessary Bronze or Silver Brooch or Certificate that they have won to total the number of points required. All claims must be accompanied by a S.A.E. to enable the Award Cards to be returned to the claimant.
- 14. All Cards & Brooches shall have been won by the claimant and awarded to an Exhibit that was their property at the time the award was made. Cards must be signed by a Federation-approved Judge who judged the Class and was graded to judge that Class.
- 15. Where there is a variance with an Award Card and the information held by the Federation's Brooch Officer or on the Open Show Return Form submitted by the Society, the information held by the Federation's Brooch Officer and that submitted by the Society will be held to be factual.
- 16. Award Cards that have been adulterated or have corrections or alterations made to them will not be accepted. An Exhibitor presented with such a First Place Award Card at an Open Show is entitled to ask the Society to supply him with a replacement card. The Society must do so to fulfil its obligation within the Scheme.
- 17. Neither Brooches, Certificates nor Award Cards can be transferred to another person Only Cards awarded to individual Exhibitors, two related people or two partners, will be accepted by the Brooch Scheme. 'Double-named' Cards cannot be amalgamated with 'Single-named' Cards even if any single name is from the same partnership. Award Cards gained by teams, groups of unrelated individuals or those engaged in the aquatic trade will not be accepted on to the Brooch Scheme.
  - Only one full Gold Brooch (75 award points) can be awarded outright in retrospect using previously won Award Cards. Bronze & Silver progressive Awards are not affected.
- 18. Where two persons are named on Award Cards, the first named shall take the responsibility of custody of Bronze and Silver Brooches until they are subsequently returned to the FBAS for 'upgrading' as these remain the property of the FBAS (see Rule 12 above).
- 19. Award Cards remain the property of the Exhibitor. All Cards will be returned to the Exhibitor franked by the Brooch Officer. Once franked, cards are not re-usable. (note Rule 13. regarding a S.A.E.).
- 20. The safety of Award Cards, Brooches or Certificates in transit in either direction is at the risk of the Exhibitor. To ensure safe transit they should be sent by registered post. If you wish the Brooch officer to return your Cards by registered post then the cost of this must be included with your claim. Lost Award Cards, Brooches or Certificates will not be credited or replaced under any circumstances.

2019 8-2

#### **SECTION NINE**

# **FEDERATION TROPHY RULES**

- 1. Only Societies affiliated for the year the Trophy is required according to the Treasurer's records and have fulfilled the Trophy Rules will be considered.
- 2. Applications for a Federation Trophy may be made to the Trophy Officer any time after the 31st October for the following showing year. The application must be accompanied by the engraving fee. The fee will be returned if the Trophy is not issued.
- 3. The initial allocation of Trophies will take place on the 1st January of the year of issue. Allocation will continue at and when necessary until all the Trophies are allocated. The allocation of Trophies will rest with the Trophy Officer.
- 4. It is the responsibility of Societies to ensure that the Trophy Officer receives their correspondence. Claims that documents were sent will not constitute proof of receipt. Therefore if in doubt use recorded delivery or registered post.
- 5. A Draft Show Schedule must be sent with the Trophy Application Form. Provisional Dates, Classes, and the names of Judges will be accepted on the Draft Show Schedule. A copy of the Final Show Schedule must be in the hands of the Trophy Officer a minimum of five weeks before the Show Date.
- 6. All Trophy allocations are provisional until the final Schedule is in the hands of the Trophy Officer.
- 7. When the Trophy applications exceed the number available for issue, allocated Trophies may be withdrawn, from Societies not fulfilling the Trophy Rules, by the Trophy Officer and re-issued to another Society.
- 8. Perpetual Trophies are awarded annually and, as some Societies hold their Open Shows early and others hold them later in the same year, these Trophies may be called for to be returned under a year. The Show Organisers must undertake to return the Trophy to the Trophy Officer as and when directed, and to present the winner with a Commemorative Replica or Plaque.
- 9. Championship Trophies are won outright. The Trophy may not be used as a Best in Show Award and is only to be used for the Class designated on the Trophy.
- 10. A Federation Trophy is to be awarded to the First Placed exhibit in the Class designated at an Open Show which is being run to the Federation's Show Rules; in a Class Judged by one or more Federation 'A' Class Judges.
- 11. The Class for which a Federation Trophy is to be awarded will be prominently displayed in the Show Schedule.

9-1 2019

- 12. Societies will forward to the Trophy Officer within 28 Days taking place the name and address of the Trophy Winner, also the persons who came Second, Third, and Fourth. The number of entries in the Class the name of the Judge(s) and, if applicable the Species name of the winning entries and the name of the Societies of the winners.
- 13. Except for a Specialist Society's or a Specialist Open Show, an Open Show Schedule must contain at least twenty Basic Classes to obtain Federation support and Trophies. The Judges and Standards Committee will define a Specialist Open Show.
- 14. Where a Trophy is duplicated in any show year, no Exhibitor, or their relatives or a Show Team Group may win both Trophies.
- 15. Failure by a Society to comply with the Trophy Rules in the current or previous years can result in Trophies being withheld in the current or future years.

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#### **PLEASE NOTE**

When you apply for a FBAS Trophy your Society must pay, or have paid, the Affiliation Fee for the year you require the Trophy. This means that if you apply for a Trophy in October 2018 for a Trophy to be competed for at your 2019 Open Show, then you must pay the Affiliation Fee for 2019 when you apply for the Trophy, as well as the Engraving Fee.

Ensure the Trophy Officer is sent a copy of your final Show Schedule **FIVE WEEKS** before your Show date, or you will not get the Trophy. It really is as simple as that.

There is no point in complaining that you did not get a Trophy because of minor infringements. There are no minor infringements. What you mean is, you failed to do your job, while the Trophy Officer did his.

As there are more Societies wanting Trophies that are available, every year certain popular are duplicated. Note Rule 14.

2019 9-2

# **SECTION TEN**

# FEDERATION PERPETUAL TROPHIES

#### SUPREME CHAMPIONSHIP TROPHY.

Awarded to the current years Supreme Champion Exhibit.

#### **BRITISH OPEN CHAMPIONSHIP TROPHY**

Awarded to the current years British Open Champion Exhibit

#### TETRA SUPREME PAIRS CHAMPIONSHIP TROPHY.

Awarded to the current years Supreme Pairs Champion Exhibit

#### TETRA SUPREME BREEDERS CHAMPIONSHIP TROPHY.

Awarded to the current years Supreme Breeders Champion Exhibit

#### **BOB ESSON MEMORIAL TROPHY**

Awarded to the Best Single Tail Goldfish at an Open Show

## FBAS FURNISHED AQUARIUM TROPHY

Awarded to the Best Furnished Aquarium at an Open Show

#### **FBAS CHAIRMAN'S TROPHY**

Awarded annualy by the Chairman for Outstanding Service & Support to the FBAS

## **DEREK LAMBERT MEMORIAL TROPHY**

Awarded to the person gaining the most points in The FBAS Show League.

# FBAS HIGHEST POINTED SOCIETY TROPHY

Awarded to the highest pointed society at an Open Show

# FBAS HIGHEST POINTED INDIVIDUAL TROPHY

Awarded to the highest pointed Individual at an Open Show

10-1 2019

#### **SECTION ELEVEN**

# FEDERATION AQUATALKS RULES & CONDITIONS OF HIRE

- 1. Aquatalks, DVDs, and Videos are copyright material and are not to be copied. Action will be taken by the Federation on behalf of the copyright owner against anyone infringing their copyright.
- 2. Orders for Aquatalks, DVDs, and Videos must be accompanied with the appropriate Hiring Fee before an Aquatalk is dispatched.
- 3. All bookings are taken in strict rotation and remain subject to availability; when ordering, either nominate a second choice or make it clear that no alternative is acceptable.
- 4. To ensure availability Aquatalks, DVDs or Videos should be booked well in advance. Multiple orders can be made in advance however note should be taken of Rule 6.
- 5. Normally only one Aquatalk, DVD or Video will be sent to a Society at a time. Should a Society require more than one Aquatalk, DVD or Video for a special occasion then full details must be sent to the Multi-media Officer. Providing the Society is in good standing and Aquatalks, DVDs or Videos are available such requests will be treated favourably.
- 6. Programs must be returned immediately after use to the Federation's Multi-media Officer.
- 7. A further programme will not be sent to a Society if the Society has failed to return an Aquatalk, DVD, or Video Programme that it is holding. When the first programme is returned then a refund arranged less any expense the Federation has been put to in the recovery of the programme.
- 8. The safe return of Aquatalks, DVDs, and Videos to the Multi-media Officer is the responsibility of the hirer. Societies will be required to pay for replacements in the event of lost or damaged Programmes.
- 9. A full list of Aquatalks, DVDs, and Videos will be published on the FBAS website. Together with the cost of hire and the Multi-media Officer's name and address.
- 10. Whilst the Federation takes every precaution to maintain quality by testing the video Tapes and examining the discs prior to dispatch it cannot be held responsible for poor picture quality or sound quality if inferior equipment is used.

2019 11-1